

MINUTES
REGULAR MEETING
July 19, 2021
1:30 P.M.

The Monahans Economic Development Corporation of the City of Monahans, Texas convened on the above date at 1:30 P.M. in the Council Chambers of City Hall at 112 West Second Street, Monahans, Texas with the following members, officers and visitors present:

Brian Franks
Richard Erwin
Camilla Blum
Hal Upchurch
Eddie Nelms

MEDC President
MEDC Vice President
MEDC Secretary
MEDC Board Member
MEDC Board Member

Ashley Adatao
Rex Thee
Teresa Burnett
Adam Steen
Christy Sullivan
Carroll Faulkner
Andrew Mellen

MEDC Director
City of Monahans City Manager
Monahans Chamber Director
City of Monahans Mayor
The Monahans News
Digital Fields
Maverick Engineering

ITEM #1 Brian Franks, President called the meeting to order at 1:30 P.M.

ITEM #2 Presentations by citizens to be heard.

ITEM #3 Presentation by Carroll Faulkner to Update Status on the Telecom Consulting Service Related to Design and Construction of a Fiber Loop to Serve the City of Monahans, Texas.

ITEM #4 Motion made by Eddie Nelms, seconded by Richard Erwin to approve Minutes of the June 21, 2021, Regular Meeting.

Votes were as follows:	"Aye"	Brian Franks
	"Aye"	Richard Erwin
	"Aye"	Camilla Blum
	"Aye"	Hal Upchurch
	"Aye"	Eddie Nelms

Motion Carried

ITEM #5 Motion made by Camilla Blum, seconded by Eddie Nelms to approve Financial Report.

Votes were as follows:	"Aye"	Brian Franks
	"Aye"	Richard Erwin
	"Aye"	Camilla Blum
	"Aye"	Hal Upchurch
	"Aye"	Eddie Nelms

Motion Carried

ITEM #6 Motion made by Richard Erwin, seconded by Camilla Blum to approve Accounts Payable.

Votes were as follows:	"Aye"	Brian Franks
	"Aye"	Richard Erwin
	"Aye"	Camilla Blum
	"Aye"	Hal Upchurch
	"Aye"	Eddie Nelms

Motion Carried

ITEM #7 Motion made by Eddie Nelms, seconded by Richard Erwin to approve MEDC Budgets for the fiscal year 2021-2022.

Votes were as follows:	"Aye"	Brian Franks
	"Aye"	Richard Erwin

“Aye” Camilla Blum
“Aye” Hal Upchurch
“Aye” Eddie Nelms

Motion Carried

ITEM #8 Motion made by Camilla Blum, seconded by Hal Upchurch to approve Outlay Report and Request for Reimbursement for Construction Program for the Monahans Broadband Project.

Votes were as follows: “Aye” Brian Franks
“Aye” Richard Erwin
“Aye” Camilla Blum
“Aye” Hal Upchurch
“Aye” Eddie Nelms

Motion Carried

ITEM #9 Motion made by Brian Franks, seconded by Eddie Nelms to approve Economic Development Administration Quarterly Progress Report No. 2 for the Monahans Broadband Project.

Votes were as follows: “Aye” Brian Franks
“Aye” Richard Erwin
“Aye” Camilla Blum
“Aye” Hal Upchurch
“Aye” Eddie Nelms

Motion Carried

ITEM #10 Motion made by Richard Erwin, seconded by Camilla Blum to approve SF425 Federal Financial Report for Period ending June 30, 2021 for Monahans Broadband Project.

Votes were as follows: “Aye” Brian Franks
“Aye” Richard Erwin
“Aye” Camilla Blum
“Aye” Hal Upchurch
“Aye” Eddie Nelms

Motion Carried

ITEM #11 Motion made by Camilla Blum, seconded by Eddie Nelms to approve Transfer of Funds among the Direct Cost Categories associated with EDA Grant.

Votes were as follows: “Aye” Brian Franks
“Aye” Richard Erwin
“Aye” Camilla Blum
“Aye” Hal Upchurch
“Aye” Eddie Nelms

Motion Carried

ITEM #12 Motion made by Eddie Nelms, seconded by Richard Erwin to approve Purchase Order No. 6- Construction Management and Oversight for Monahans Fiber Loop with Faulkner Consulting LLC dba Digital Fields, LLC.

Votes were as follows: “Aye” Brian Franks
“Aye” Richard Erwin
“Aye” Camilla Blum
“Aye” Hal Upchurch
“Aye” Eddie Nelms

Motion Carried

ITEM #13 Motion made by Camilla Blum, seconded by Eddie Nelms to approve Task Order No. 2, supplementing the Master Services Agreement between Monahans Economic Development Corporation and N-Com, A Division of JSI.

Votes were as follows: “Aye” Brian Franks
“Aye” Richard Erwin
“Aye” Camilla Blum
“Aye” Hal Upchurch

Motion Carried "Aye" Eddie Nelms

ITEM #14 Motion made by Camilla Blum, seconded by Eddie Nelms to approve Economic Development Administration Certificate as to Project Site, Right-Of-Way and Easement.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
"Aye" Camilla Blum
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #15 Motion made by Richard Erwin, seconded by Eddie Nelms to approve Bid Package for Phase I Construction of the Monahans Broadband Outside Plant Infrastructure.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
"Aye" Camilla Blum
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #16 Motion made by Camilla Blum, seconded by Richard Erwin to approve Resolution 2020-009, Obtaining Bids for Phase I- Outside Plant Fiber Infrastructure for the Monahans Broadband Project.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
"Aye" Camilla Blum
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #17 Motion made by Richard Erwin, seconded by Brian Franks to approve Bid Package for Fiber Optic Cable and Conduit Materials associated with Phase I –Outside Plant Fiber Infrastructure for the Monahans Broadband Outside Plant Infrastructure.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
"Aye" Camilla Blum
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #18 Motion made by Eddie Nelms seconded by Camilla Blum to approve Resolution 2021-007, an Amendment to Property Contract with CHTR Ventures, LLC.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
"Aye" Camilla Blum
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #19 Motion made by Camilla Blum, seconded by Eddie Nelms to approve Resolution 2021-008, an Amendment to Property Contact with Paso Construction, LLC.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
"Aye" Camilla Blum
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #20 Motion made by Eddie Nelms, seconded by Richard Erwin to acknowledge Notice of Acceptability of Work for E. Monahans Parkway- Phase II, 8th Street to Business-20 Paving.

Votes were as follows:

“Aye”	Brian Franks
“Aye”	Richard Erwin
“Aye”	Camilla Blum
“Aye”	Hal Upchurch
“Aye”	Eddie Nelms

Motion Carried

ITEM #21 Motion made by Richard Erwin, seconded by Eddie Nelms to approve Summary of Engineering Services for Monahans Parkway Intersection Flooding Conveyance from Maverick Engineering with approval from TXDot.

Votes were as follows:

“Aye”	Brian Franks
“Aye”	Richard Erwin
“Aye”	Camilla Blum
“Aye”	Hal Upchurch
“Aye”	Eddie Nelms

Motion Carried

ITEM #22 Consider and Act Upon Approving Summary of Engineering Services for Detention Pond D in the East Monahans Subdivision with Maverick Engineering.
NO ACTION

ITEM #23 Board reviewed and discussed:
-East Monahans Subdivision
-Sales Tax

ITEM #24 Motion was made by Camilla Blum, seconded by Richard Erwin to adjourn the meeting at 2:54 P.M.

Votes were as follows:

“Aye”	Brian Franks
“Aye”	Richard Erwin
“Aye”	Camilla Blum
“Aye”	Hal Upchurch
“Aye”	Eddie Nelms

Motion Carried

ATTEST:

Brian Franks- President

Camilla Blum- Secretary