

**MINUTES
REGULAR MEETING**

**April
18, 2022
1:30 P.M.**

The Monahans Economic Development Corporation of the City of Monahans, Texas convened on the above date at 1:30 P.M. in the Council Chambers of City Hall at 112 West Second Street, Monahans, Texas with the following members, officers and visitors present:

*Brian Franks
Richard Erwin
Hal Upchurch
Eddie Nelms*

*MEDC President
MEDC Vice President
MEDC Board Member
MEDC Board Member*

*Ashley Adatao
Teresa Burnett
Adam Steen
Carroll Faulkner
Christy Sullivan
Clint Dailey*

*MEDC Director
Monahans Chamber Director
City of Monahans Mayor
Digital Fields
The Monahans News
Maverick Engineering*

ITEM #1 Brian Franks, President called the meeting to order at 1:30 P.M.

ITEM #2 Presentations by citizens to be heard.

ITEM #3 Presentation by Carroll Faulkner to Update Status on the Telecom Consulting Service Related to Design and Construction of a Fiber Loop to Serve the City of Monahans, Texas.

ITEM #4 Motion made by Richard Erwin, seconded by Hal Upchurch to approve Minutes of the March 21, 2022, Regular Meeting.

Votes were as follows:	“Aye”	Brian Franks
	“Aye”	Richard Erwin
	Absent	Leticia Rodriguez
	“Aye”	Hal Upchurch
	“Aye”	Eddie Nelms

Motion Carried

ITEM #5 Motion made by Eddie Nelms, seconded by Hal Upchurch to approve Financial Report.

Votes were as follows:	“Aye”	Brian Franks
	“Aye”	Richard Erwin
	Absent	Leticia Rodriguez
	“Aye”	Hal Upchurch
	“Aye”	Eddie Nelms

Motion Carried

ITEM #6 Motion made by Richard Erwin, seconded by Eddie Nelms to approve Accounts Payable.

Votes were as follows:	“Aye”	Brian Franks
	“Aye”	Richard Erwin
	Absent	Leticia Rodriguez
	“Aye”	Hal Upchurch
	“Aye”	Eddie Nelms

Motion Carried

ITEM #7 Motion made by Eddie Nelms, seconded by Hal Upchurch to approve Outlay Report and Request for Reimbursement for Construction Program for Monahans Broadband Infrastructure Project.

Votes were as follows:	“Aye”	Brian Franks
	“Aye”	Richard Erwin

Absent Leticia Rodriguez
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #8 Motion made by Eddie Nelms, seconded by Hal Upchurch to approve Economic Development Administration Quarterly Report No. 5 for Monahans Broadband Project.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
Absent Leticia Rodriguez
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #9 Motion made by Eddie Nelms, seconded by Richard Erwin to approve Concurrence Letter and SF425 Federal Financial Report for Period ending March 31, 2022 for Monahans Broadband Project.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
Absent Leticia Rodriguez
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #10 Motion made by Brian Franks, seconded by Eddie Nelms to approve \$95,000 budget for Handholes and \$75,000 for fiber with Terry Durin.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
Absent Leticia Rodriguez
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #11 Motion made by Richard Erwin, seconded by Eddie Nelms to approve Purchase Order to Titan Telecom for Broadband Core Computer Equipment.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
Absent Leticia Rodriguez
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #12 Consider and Act Upon Approving Purchase Order for Splitter Cabinets.

NO ACTION

ITEM #13 Motion made by Eddie Nelms, seconded by Hal Upchurch to approve Resolution 2022-004, Change Order No. 1 for Phase I Construction Contract of the Monahans Broadband Outside Plant Infrastructure with Shalom Equipment, LLC.

Votes were as follows: "Aye" Brian Franks
"Aye" Richard Erwin
Absent Leticia Rodriguez
"Aye" Hal Upchurch
"Aye" Eddie Nelms

Motion Carried

ITEM #14 Motion made by Richard Erwin, seconded by Hal Upchurch to approve Scope of Work for Monahans Sheriff's Office Site Boundary Survey with Maverick Engineering..

Votes were as follows:

“Aye”
“Aye”
Absent
“Aye”
“Aye”

Brian Franks
Richard Erwin
Leticia Rodriguez
Hal Upchurch
Eddie Nelms

Motion Carried

ITEM #15 Board reviewed and discussed:
-East Monahans Subdivision
-Sales Tax

ITEM #16 Motion was made by Richard Erwin, seconded by Hal Upchurch to adjourn the meeting at 2:32 P.M.

Votes were as follows:

“Aye”
“Aye”
Absent
“Aye”
“Aye”

Brian Franks
Richard Erwin
Leticia Rodriguez
Hal Upchurch
Eddie Nelms

Motion Carried

ATTEST:

Brian Franks- President

Leticia Rodriguez- Secretary