

**MINUTES**  
**REGULAR MEETING**  
**August 21, 2023**  
**1:30 P.M.**

The Monahans Economic Development Corporation of the City of Monahans, Texas convened on the above date at 1:30 P.M. in the Council Chambers of City Hall at 112 West Second Street, Monahans, Texas with the following members, officers and visitors present:

*Richard Erwin*  
*Hal Upchurch*  
*Leticia Rodriguez*  
*Marielena Saenz*  
*Cathy Anthony*

*MEDC President*  
*MEDC Vice President*  
*MEDC Secretary*  
*MEDC Board Member*  
*MEDC Board Member*

*Ashley Adatao*  
*Teresa Burnett*  
*Adam Steen*  
*Christy Sullivan*  
*Andrew Mellen*  
*Clint Dailey*

*MEDC Director*  
*Chamber Director*  
*City of Monahans Mayor*  
*Monahans News*  
*Maverick Engineering*  
*Maverick Engineering*

**ITEM #1** Richard Erwin, President called the meeting to order at 1:30 P.M.

**ITEM #2** Presentations by citizens to be heard.

**ITEM #3** Motion made by Leticia Rodriguez, seconded by Hal Upchurch to approve Minutes of the July 17, 2023, Regular Meeting.

Votes were as follows:

"Aye"	Richard Erwin
"Aye"	Hal Upchurch
"Aye"	Leticia Rodriguez
"Aye"	Cathy Anthony
"Aye"	Marielena Saenz

Motion Carried

**ITEM #4** Motion made by Leticia Rodriguez, seconded by Marielena Saenz to approve the Financial Report.

Votes were as follows:

"Aye"	Richard Erwin
"Aye"	Hal Upchurch
"Aye"	Leticia Rodriguez
"Aye"	Cathy Anthony
"Aye"	Marielena Saenz

Motion Carried

**ITEM #5** Motion made by Leticia Rodriguez, seconded by Cathy Anthony to approve Accounts Payable.

Votes were as follows:

"Aye"	Richard Erwin
"Aye"	Hal Upchurch
"Aye"	Leticia Rodriguez
"Aye"	Cathy Anthony
"Aye"	Marielena Saenz

Motion Carried

**ITEM #6** Motion made by Leticia Rodriguez, seconded by Marielena Saenz to approve the 2023 Annual Report.

Votes were as follows:

"Aye"	Richard Erwin
"Aye"	Hal Upchurch
"Aye"	Leticia Rodriguez
"Aye"	Cathy Anthony
"Aye"	Marielena Saenz

Motion Carried

**ITEM #7** Consider and Act Upon Approving Resolution 2023-005, a Scope of Work Agreement for Paving, Water, and Sewer Construction for Commercial Development with Maverick Engineering, LLC.

**NO ACTION**

**ITEM #8** Consider and Act Upon Approving a Software Data Program with Placer.ai, an Analytics Company.

**NO ACTION**

**ITEM #9** Board reviewed and discussed:

- East Monahans Subdivision
- Flume Revision
- Sai Monahans (Blk 27)
- Carwash 8:28 Easement
- Sales Tax

**ITEM #10** Motion was made by Marielena Saenz, seconded by Leticia Rodriguez to adjourn the meeting at 2:03 P.M.

Votes were as follows:

"Aye"	Richard Erwin
"Aye"	Hal Upchurch
"Aye"	Leticia Rodriguez
"Aye"	Cathy Anthony
"Aye"	Marielena Saenz

Motion Carried

ATTEST:

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Richard Erwin- President

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Leticia Rodriguez- Secretary